

Neponset Stormwater Partnership
FY2018-FY2023 MS4 Permit Internal 5-Year Workplan
 * indicates an action already completed or underway through existing NSP scope

Category: Reporting	Applies	Due Yr	Update
0.1 Notice of Intent	All	1	none
0.2 Retain all records and documentation	All	1	annually
0.3 Annual Report	All	2	annually
0.4 Written SWMP basic content	All	1	annually
0.5 Written SWMP expanded content	All	2	annually
0.6 Written SWMP further expanded content	All	4	annually

Category: Public Education	Applies	Due Yr	Update
1.1 Spring message to residents/ businesses/ institutions re: grass clippings and fertilizer	All	1	annually
1.2 Message to residents/ businesses/ institutions re: pet waste	All	1	annually
1.3 Fall message residents/ businesses/ institutions re: leaf waste	All	1	annually
1.4 Message with dog license issuance and renewals	All	1	annually
1.5 Message to residential audience	All	4	none
1.6 Message to business/ institutional / commercial audience	All	4	none
1.7 Message to developer/ construction audience	All	4	none
1.7 Message to industrial audience	All	4	none
1.9 Message to residential audience	All	5	none
1.10 Message to business/ institutional / commercial audience	All	5	none
1.11 Message to developer/ construction audience	All	5	none
1.12 Message to industrial audience	All	5	none
1.13 Message to septic system owners	All	5	none

Category: Public Participation	Applies	Due Yr	Update
2.1 Provide an opportunity to participate in SWMP "review and implementation"	All	1	annually
2.2 Annual reports and SWMP available to the public in person and online	All	1	ongoing

Category: Illicit Discharge Detection and Elimination	Applies	Due Yr	Update
3.1 Bylaw prohibiting illicit discharges and authorizing investigation, repair and enforcement	All	0	none
3.2 Notify EPA / DEP of SSO orally in 24hrs and in writing in 5 days	All	1	ongoing
3.3 Notify responsible party immediately on id of illicit discharge	All	1	ongoing
3.4 Eliminate known illicit or set expeditious schedule in 60 days	All	1	ongoing
3.5 Report on all known SSOs in last five years	All	1	annually
3.6 Initial outfall / interconnection inventory and ranking	All	1	annually
3.7 Written outfall screening and sampling procedure	All	1	none
3.75 Written IDDE Program document	All	1	annually
3.8 Annually train IDDE staff	All	1	annually
3.9 Confirmatory outfall or interconnection screening during dry and/or wet weather after removal of an illicit connection	All	1	ongoing
3.10 Written catchment investigation procedure	All	2	none
3.11 Finish "Phase I" system mapping requirements	All	2	none
3.12 Investigation of problem catchments must begin	All	2	none
3.13 See 2.3.4.5. Phase II system mapping must be complete by 6/30/27	All	3	annually
3.15 Dry weather outfall and interconnection screening	All	3	see below
3.16 Follow up outfall and interconnection ranking	All	3	annually
3.17 Investigation of problem and sewer input indicator catchments completed	All	7	none
3.18 Investigation of all other catchments completed	All	10	none
3.19 Revisit outfall screening every five years after completion of all catchment investigations	All	15	every 5 years

NSP Role	Muni Staff Role	Consultant Role	Suggested Start-End Yr
Provide mostly filled-in template*			0-1
			1-5
Review drafts, provide content for some sections			1-5
Provide template*			0-1
Provide template*			0-2
Provide template*			0-4

NSP Role	Muni Staff Role	Consultant Role	Suggested Start-End Yr
Create/ distribute/ evaluate/ report	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
Same	Review materials		1-5
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NSP Role	Muni Staff Role	Consultant Role	Suggested Start-End Yr
Volunteer in-stream / hotspot water testing			1-5
			1-5

NSP Role	Muni Staff Role	Consultant Role	Suggested Start-End Yr
Provide tech assist as needed*			0
			1-5
			1-5
			1-5
			1
Provide initial ranking for review by muni*			0-1
Provide template*			0-1
Provide template*			0-1
Provide annual training workshops			1-5
			1-5
Provide template*			0-1
			0
			1
			1-5
Volunteer in-stream / hotspot water testing			1-3
			3
			1-7
			2-7
			7-

