

**Year 1 Requirements of 2016 MS4 Permit Requirements Based on TMDLs and Impairments in Neponset Stormwater Partnership Communities**

<b>Category: Reporting</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
0.1 Notice of Intent	All	1	none	10/1/2018	See 1.7
0.2 Retain all records and documentation	All	1	annually	6/30/2019	See 4.2. Retain for "at least" five years, includes background records that are not in annual report or SWMP.
0.4 Written SWMP basic content	All	1	annually	6/30/2019	See 1.10
<b>Category: Public Education</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
1.1 Spring message to residents/ businesses/ institutions re: grass clippings and fertilizer	All	1	annually	5/31/2019	See Appendix H.II. Should be sent April/May.
1.2 Message to residents/ businesses/ institutions re: pet waste	All	1	annually	7/31/2019	See Appendix F.III and/or Appendix H.III, and Appendix H.II. Note H.II calls for delivery in summer (June/July) and requires including businesses. Message should note ordinances.
1.3 Fall message residents/ businesses/ institutions re: leaf waste	All	1	annually	10/30/2018	See Appendix H.II
1.4 Message with dog license issuance and renewals	All	1	annually	6/30/2019	See Appendix F.III and Appendix H.III.
<b>Category: Public Participation</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
2.1 Provide an opportunity to participate in SWMP "review and implementation"	All	1	annually	6/30/2019	See 2.3.3. Must comply with state public notice requirements.
2.2 Annual reports and SWMP available to the public in person and online	All	1	ongoing	6/30/2019	See 2.3.3 and 1.10. Per 4.2.a records not in SWMP and annual reports must also be available to public in person.
<b>Category: Illicit Discharge Detection and Elimination</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
3.1 Bylaw prohibiting illicit discharges and authorizing investigation, repair and enforcement	All	0	none	5/1/2008	See 2.3.4.a. Everyone should already have this.
3.2 Notify EPA / DEP of SSO orally in 24hrs and in writing in 5 days	All	1	ongoing	24 hr / 5 day	See 2.3.4.4
3.3 Notify responsible party immediately on id of illicit discharge	All	1	ongoing	Immediately	See 2.3.4.2
3.4 Eliminate known illicit or set expeditious schedule in 60 days	All	1	ongoing	60 days	See 2.3.4.2
3.5 Report on all known SSOs in last five years	All	1	annually	6/30/2019	See 2.3.4.4
3.6 Initial outfall / interconnection inventory and ranking	All	1	annually	6/30/2019	See 2.3.4.7. Initial ranking to guide outfall screening. Outfalls include ditches and paved waterways. Catchments discharging to impaired waters must be ranked as "problem" or "high" per Appendix F.III and H.III.
3.7 Written outfall screening and sampling procedure	All	1	none	6/30/2019	See 2.3.4.7.b
3.75 Written IDDE Program document	All	1	annually	6/30/2019	See 2.3.4.6 for required content of written program document.
3.8 Annually train IDDE staff	All	1	annually	6/30/2019	See 2.3.4.11
3.9 Confirmatory outfall or interconnection screening during dry and/or wet weather after removal of an illicit connection	All	1	ongoing	one year	See 2.3.4.8.e.
<b>Category: Construction Site Erosion &amp; Sedimentation</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
4.1 Bylaw for sediment, erosion, debris, litter and sanitary waste	All	0	none	5/1/2008	See 2.3.5. Everyone should already have this.
4.2 Written procedure for site plan review/ inspect/ enforce	All	1	none	6/30/2019	See 2.3.5
<b>Category: New Development and Redevelopment</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
5.1 Bylaw meeting 2003 post-construction requirements	All	0	none	5/1/2008	Everyone should already have this.
<b>Category: Good Housekeeping</b>	<b>Applies</b>	<b>Due Yr</b>	<b>Update</b>	<b>Deadline</b>	<b>Reference / Remarks</b>
6.1 Plan for optimizing catch basin cleaning	All	1	none	6/30/2019	See 2.3.7.a.iii. Submit with annual report 9/28/19
6.2 Clean catch basins per plan, and report efforts and mass	All	1	annually	6/30/2019	See 2.3.7.a.iii.
6.3 Sweep streets 1x or 2x per year, report miles and volume	All	1	annually	6/30/2019	See 2.3.7.a.iii. Append H: 2x in P or N impaired areas, 1x elsewhere.
6.4 Inspect all stormwater treatment structures (excluding catch basins)	All	1	annually	6/30/2019	See 2.3.7.a.iii.
6.5 Develop and implement winter road maintenance program	All	1	annually	6/30/2019	See 2.3.7.a.iii. Plan to minimize salt (incl. storage and no in-water dumping).