

NSP Year 1 Requirements Checklist of 2016 MS4 Permit

Category: Reporting		Due Yr	Deadline
0.1	Notice of Intent	1	10/1/2018
0.2	Retain all records and documentation	1	6/30/2019
0.4	Written SWMP basic content	1	6/30/2019
Category: Public Education		Due Yr	Deadline
1.1	Spring message to residents/ businesses/ institutions re: grass clippings and fertilizer	1	5/31/2019
1.2	Message to residents/ businesses/ institutions re: pet waste	1	7/31/2019
1.3	Fall message residents/ businesses/ institutions re: leaf waste	1	10/30/2018
1.4	Message with dog license issuance and renewals	1	6/30/2019
Category: Public Participation		Due Yr	Deadline
2.1	Provide an opportunity to participate in SWMP "review and implementation"	1	6/30/2019
2.2	Annual reports and SWMP available to the public in person and online	1	6/30/2019
Category: Illicit Discharge Detection and Elimination		Due Yr	Deadline
3.1	Bylaw prohibiting illicit discharges and authorizing investigation, repair and enforcement	0	5/1/2008
3.2	Notify EPA / DEP of SSO orally in 24hrs and in writing in 5 days	1	24 hr / 5 day
3.3	Notify responsible party immediately on id of illicit discharge	1	Immediately
3.4	Eliminate known illicit or set expeditious schedule in 60 days	1	60 days
3.5	Report on all known SSOs in last five years	1	6/30/2019
3.6	Initial outfall / interconnection inventory and ranking	1	6/30/2019
3.7	Written outfall screening and sampling procedure	1	6/30/2019
3.75	Written IDDE Program document	1	6/30/2019
3.8	Annually train IDDE staff	1	6/30/2019
3.9	Confirmatory outfall or interconnection screening during dry and/or wet weather after removal of an illicit connection	1	one year
Category: Construction Site Erosion & Sedimentation		Due Yr	Deadline
4.1	Bylaw for sediment, erosion, debris, litter and sanitary waste	0	5/1/2008
4.2	Written procedure for site plan review/ inspect/ enforce	1	6/30/2019
Category: New Development and Redevelopment		Due Yr	Deadline
5.1	Bylaw meeting 2003 post-construction requirements	0	5/1/2008
Category: Good Housekeeping		Due Yr	Deadline
6.1	Plan for optimizing catch basin cleaning	1	6/30/2019
6.2	Clean catch basins per plan, and report efforts and mass	1	6/30/2019
6.3	Sweep streets 1x or 2x per year, report miles and volume	1	6/30/2019
6.4	Inspect all stormwater treatment structures (excluding catch basins)	1	6/30/2019
6.5	Develop and implement winter road maintenance program	1	6/30/2019